## Particulars of facilities available to citizens for obtaining information, including the working hours of the facility

Web pages of RINL at www.vizagsteel.com contain information regarding the company. The citizens may obtain the contact information of the concerned officials from "**Contact us**" in the web page – "**Corporate**" in <u>www.vizagsteel.com</u>.

In addition, the citizens may contact the following for obtaining information:

- Sr.Manager(Admn.), at Reception Centre located at the entrance of the Main Administrative building, Visakhapatnam Steel Plant, Visakhapatnam-530031. The working hours of the Reception Centre are from 9 AM to 5.30 PM. The contact number of the Reception Centre is 0891-3503123 Extn.No.24541.
- DGM(A)I/c & CPIO at Room No.103, A-Block, Ground Floor, Main Administrative building, Visakhapatnam Steel Plant, Visakhapatnam-530031 between 9 AM to 5.30 PM or Landline No.0891-2518748.
- 3. In respect of filing RTI application, citizen may file the application either online or offline addressed to the CPIO, R.No.103, A-Block, Ground Floor, Main Admn. Building, Visakhapatnam Steel Plant, Visakhapatnam-530031. The fees payable is Rs.10/- which can be paid either in cash or by drawing a DD / Banker's Cheque / Indian Postal Order for Rs.10/- in favour of "RINL" payable at Visakhapatnam.